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## MEMORANDUM

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P.O. Box 4100 ♦ FRISCO, COLORADO 80443

**TO: MAYOR AND TOWN COUNCIL**  
**FROM: ADDISON CANINO, ASSISTANT PUBLIC WORKS DIRECTOR**  
**RE: HRCR – TOWN CODE, CHAPTER 155, STREETS**  
**DATE: MAY 11, 2021**

**Summary and Background:** To brief Frisco Town Council on the changes and updates made to Town Code, Chapter 155, Streets.

Town of Frisco staff is tasked with reviewing the home rules charter, HRCR, to ensure that all items are up to date and work together with other sections of Town Code. Keeping uniformity in our Code's intent helps Town Staff in enforcement, and clearly defines what is expected from our citizens to prospective developers. With assistance from the Planning Department, Public Works analyzed Chapter 155 and decided that it was necessary to update the code in several sections. These changes address definitions, design standards, construction standards, and parking lot standards.

**Analysis:** After reviewing Chapter 155 and seeing the need to update several items, Town staff worked together to come up with the following changes:

- 155-3. Definitions: TOWN MANAGER – The Town Manager of the Town of Frisco, or their authorized representative.
- 155-3. Definitions: TOWN OF FRISCO MINIMUM STREET DESIGN AND ACCESS CRITERIA – The most recent version of such design and access...
- 155-4. Design Standards: Street designs shall conform to the Town of Frisco's Minimum Street Design and Access Criteria.
- 155-5. Construction Standards: Addition of CDOT design material(s) (CDOT Standard Specifications for Road and CDOT Bridge Construction and Application of Standard Plans).
- Parking Lot Standard Dimensions: Parking Lot Standards have been removed and will be placed in the more applicable location of Town Code, after further discussion amongst Town staff.

**Financial Impact:** Adoption of these changes will have no financial impact to the Town's budget.

**Alignment with Strategic Plan:** The proposed changes to Chapter 155 of the Town Code align with the Quality Core Services section of the Town of Frisco Strategic Plan.

**Environmental Sustainability:** Keeping this chapter of Town Code up to date will ensure that newer and more sustainable guidelines for construction will be followed.

**Staff Recommendation:** It is the staff's recommendation that Frisco Town Council reviews the proposed changes, and approve them in order to continue a high level of service to not only the citizens of Frisco but to potential developers and builders.

**Approved By:**

Jeff Durbin, Interim Town Manager  
Bonnie Moinet, Finance Director  
Jeff Goble, Public Works Director

**Attachments:**

Attachement 1 – Code Amendment